**Logging**

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| **Week 6 Logging** |
| 1. Developers : Lim Yeat Han, Liew Chuen Wai, Tam Kok Wai 2. Time : 25 November 2016 11:30am 3. Use case : Make reservation of flight ticket |
| 1. Developers : Chan Bo Yao, Tan Jun Yew 2. Time : 25 November 2016 12:30pm 3. Use case : Login into system |
| **Week 7 Logging** |
| 1. Developers : Tam Kok Wai, Liew Chuen Wai 2. Time : 25 November 2016 3.30pm 3. Use case : Make member homepage |
| 1. Developers : Chan Bo Yao, Lim Yeat Han, Tan Jun Yew 2. Time : 25 November 2016 07:30pm 3. Use case : Make registration of member |
| **Week 8 Logging** |
| 1. Developers : Chan Bo Yao, Tan Jun Yew 2. Time : 28 November 2016 11:30am 3. Use case : Generate report of company |
| 1. Developers : Tam Kok Wai, Lim Yeat Han, Liew Chuen Wai 2. Time : 1 December 2016 11:30am 3. Use case : Retrieve back member ID |
| 1. Developers : Tan Jun Yew,Lim Yeat Han, Chan Bo Yao 2. Time : 26 November 2016 1:30pm 3. Use case : Add flight details |

**Daily Scrum Meeting**

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| Date | Content | Absent member |
| **Week 6** | | |
| 14/11/2016 | Start to discuss user stories | None |
| 15/11/2016 | Discuss about functions for the user stories | None |
| 16/11/2016 | Discuss about user interface of the user stories | None |
| 17/11/2016 | Test the module | Tan Jun Yew |
| 18/11/2016 | Update to pivotal tracker and GitHub | None |
| **Week 7** | | |
| 21/11/2016 | Start to discuss user stories | None |
| 22/11/2016 | Discuss about functions for the user stories | None |
| 23/11/2016 | Discuss about user interface of the user stories | Lim Yeat Han |
| 24/11/2016 | Test the module | None |
| 25/11/2016 | Update to pivotal tracker and GitHub | Tam Kok Wai |
| **Week 8** | | |
| 28/11/2016 | Start to discuss user stories | None |
| 29/11/2016 | Discuss about functions for the user stories | None |
| 30/11/2016 | Discuss about user interface of the user stories | None |
| 01/12/2016 | Test the module | None |
| 02/12/2016 | Update to pivotal tracker and GitHub | Liew Chuen Wai |

**Sprint Retrospective**

1. What work well in this sprint?

-In this sprint, the team bonding between our team members are quite well. We help each other to solve the difficult coding part and we able to communicate regularly to discuss the problems.

-We able to finish the task given on time and deliver it without postpone.

-During presentation, the prototype was fully full-filled user requirement and user is very satisfied for our work.

1. What didn’t go well in this sprint?

-In this sprint, our team use a lot of time to finish this job. All of the team member take overtime just to finish their own task.

-During our testing stage, our coding occur a lot of bugs and it takes a long time to find the solution of the bugs.

-Need a longer period of time to understand user requirements.

1. What can we do better for next sprint?

-During next sprint, we have to start the task early or extend the period so that we do not need to take overtime to finish the task.

-We have to improve our coding skill so that we can decrease the number of bugs occur and able to solve the bugs easily so that we can prevent the deliver postpone or delay.

-Before next sprint start, we should ask clearly the user requirement before we start. We also can design a questionnaire form to let user to fill in and we can analyse the data collect to justify which system that user prefer.

**Sprint Review Meeting**

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| Team name : | Flight Reservation System |
| Date of review : | 02/12/2016 |
| Time : | 5pm |
| Venue : | PV16 condominium |
| Product owner : | Director of flight company |
| Scrum master : | Chan Bo Yao |
| Sprint goal : | For the next sprint, we would like to implements other features such as cancel flight, add flight schedule, edit flight details, login as admin, view reservation details, and make payment and password recovery. |
| Stakeholders present : | 1. Company CEO 2. Company front desk staff 3. Company customer |
| Team members present : | 1. Liew Chuen Wai 2. Lim Yeat Han 3. Tan Jun Yew 4. Tam Kok Wai |